Scottish Care Information

SCI Store

Installation & Configuration Guide

ISD Reference Retrieval

For SCI Store Release 8.3

25/02/2013

SCI-DPUG-007

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1 Introduction 2

1.1 Document purpose 2
1.2 Intended audience 2
1.3 Background 2

2 Download & Install Reference Files 3

2.1 Download – from ISD website 3
2.2 Install – using the data import service 3
2.2.1 Create the Reference Data Service 3

3 Running the Reference Data Service Import 6

3.1 Procedure 6

Document Control 7

Document Information 7
Change Log 7

1 Introduction

1.1 Document purpose

This document describes the procedure to install and configure the IDS reference file in SCI Store. Detail is provided with regard to how these files can be obtained and how to set up a service to update the files currently held by the database.

1.2 Intended audience

This document is intended for

- NHS Scotland Health Board staff who administer the local SCI Store server
- Atos Origin SCI Store Support Staff Overview

1.3 Background

ISD Scotland publish national reference files. These standard Data Validation Reference files (e.g. consultants, GPs, location etc) used within SCI Store are updated on a weekly basis.

These files can be downloaded from the following locations:

- http://www.isdscotland.org/isd/1610.html

Note: The files can be accessed from the NHSnet only.

To ensure that each version of SCI Store is kept up-to-date it is recommended that each local copy be updated on a regular basis.

2 Download & Install Reference Files

2.1 Download – from ISD website

This section details the process to download reference for GP, Consultant, and Practice details.

Procedure:

- Create a folder on the SCI Store server the source file will be copied to
- Download the self-extracting (*.exe) reference file archive containing the 17 standard reference files from http://www.isdscotland.org/isd/1610.html (NHSnet access required).
- Double-click the file to extract the files (or use 7-zip or equivalent software package)

The files needed for SCI Store are:

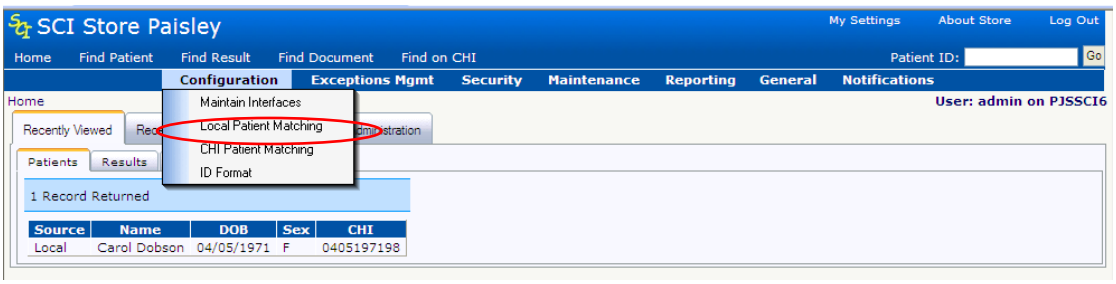
- MEDDEN
- GPREF
- GPPRAC
- LOCATION

The others can be ignored or deleted.

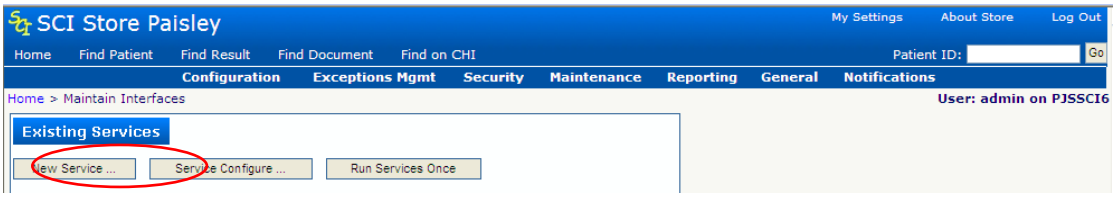
2.2 Install – using the data import service

2.2.1 Create the Reference Data Service

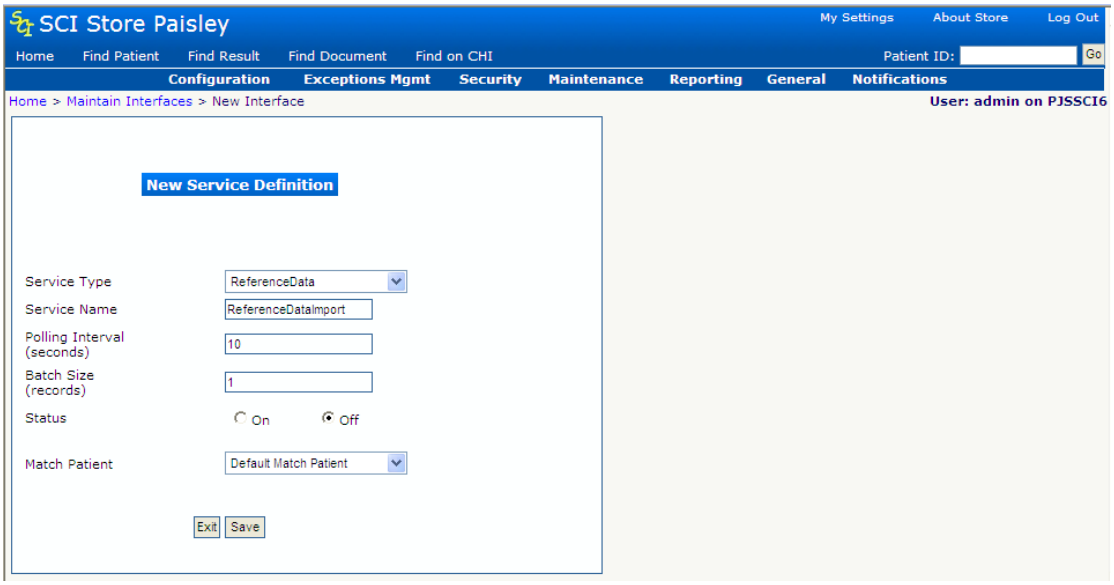
- From the “Configurations” Menu, select “Maintain Services”…



- On the Service list screen, click “New Service”:

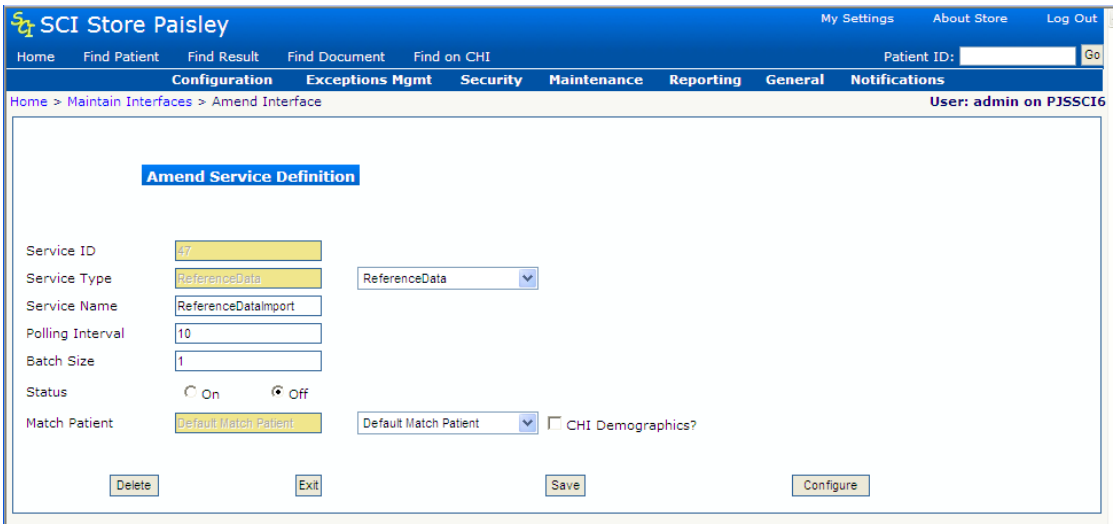


- From the drop-down list of Service Types, select “ReferenceData”. Enter a distinct Name for the Service Name. Status should be set “Off”, since this Service should not run routinely. The other values are not relevant.

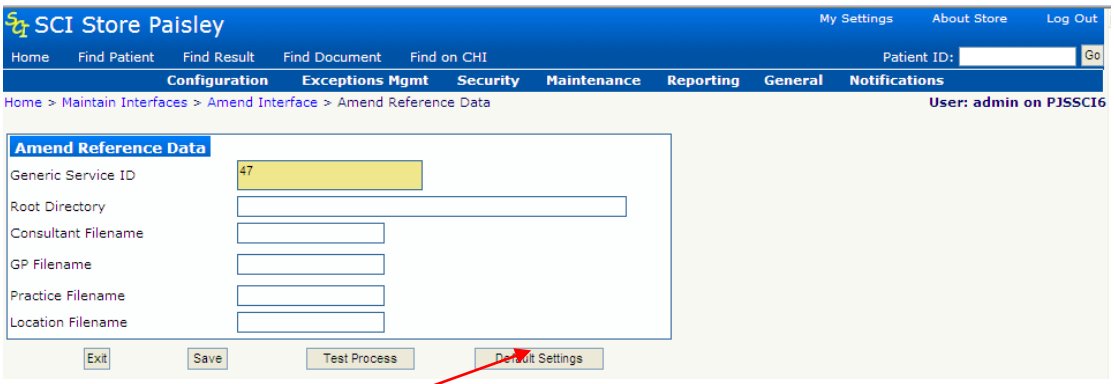


- Click “Save” to create the service and return to the “Maintain Services” screen where the service will now be included in the list.

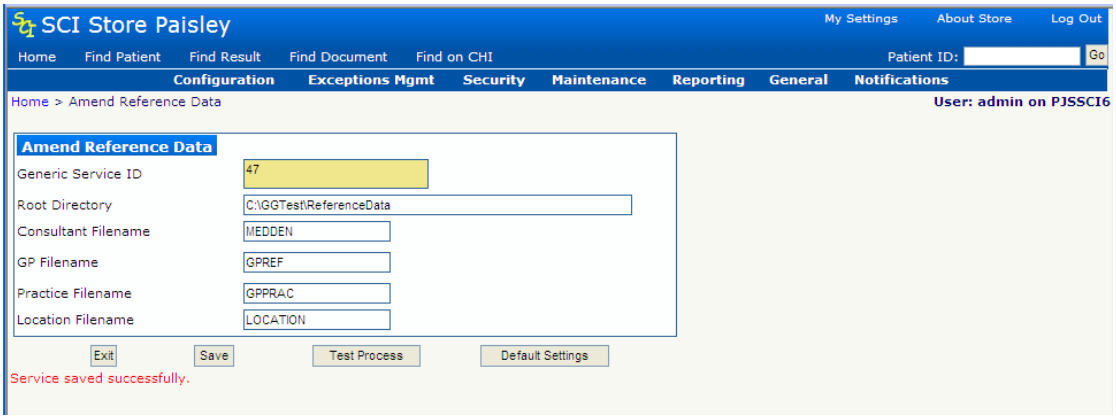
- Select the newly created Service from the “Maintain Services” screen:



- 4.1.5 Click the “Configure” button…..



Click “Default Settings” and change the Root Directory value if required to the location of the ISD Data files. The other items should not be altered. Click “Save” to save the configured Service. Setup is now complete. Click “Exit” to return to the Maintain Services screen.

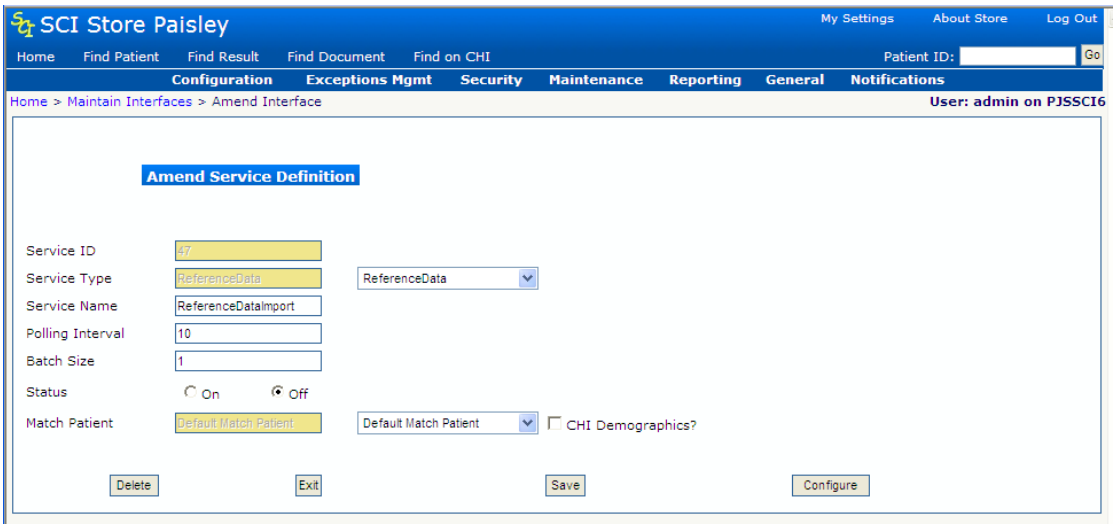

SCI Store Paisley
My Settings
About Store
Log Out
Home
Find Patient
Find Result
Find Document
Find on CHI
Patient ID:
Go
Configuration
Exceptions Mgmt
Security
Maintenance
Reporting
General
Notifications
Home > Amend Reference Data
User: admin on PJSSCI6
Amend Reference Data
Generic Service ID
47
Root Directory
C:\GGTest\ReferenceData
Consultant Filename
MEDDEN
GP Filename
GPREF
Practice Filename
GPPRAC
Location Filename
LOCATION
Exit
Save
Test Process
Default Settings
Service saved successfully.

3 Running the Reference Data Service Import

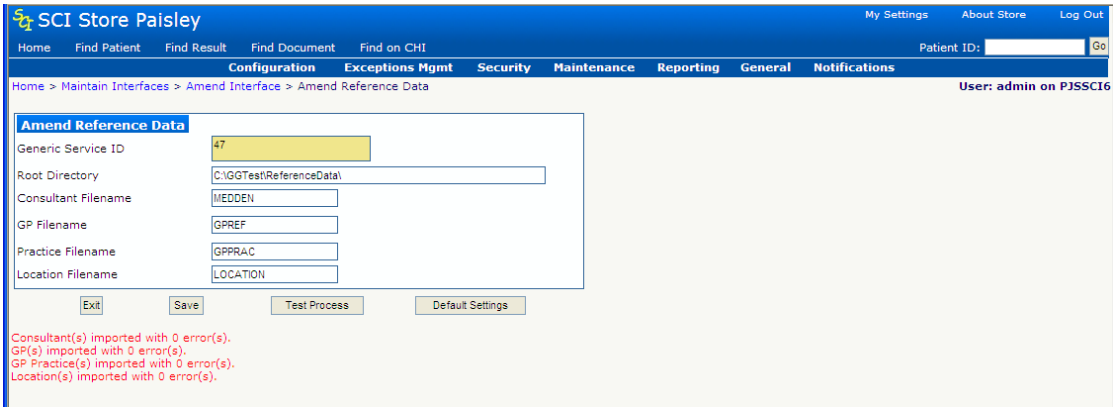
3.1 Procedure

[**Note:** it is possible to click the "Test Process" without saving the Service; it won't do anything since the data required have not been saved. This should be changed].

- Select the "Reference Data" service from the "maintain Services" screen….



- Click "Configure" from the "Amend Service Definition" screen and then click the "Test Process" button. If the process runs correctly, the message shown below will be displayed; otherwise an error message will be displayed.



- For each of the ISD files **MEDDEN**, **GPREF, GPPRAC**, and **LOCATION,** if import is completed successfully the file is transferred to a subdirectory "Archive" within the initial file location.

Document Control

Document Information

Name:	ISD Ref Retrieval - Installation and Configuration
Issue:	2.0
Location:	Linwood
Identifier:	SCI-DPUG-007
Filename:	SCI Store - ISD Ref Retrieval - Installation and Configuration.doc
Format:	Microsoft Office Word 2003
Owner:	Campbell Roberts
Status:	Draft
Distribution:	SHOW

Change Log

Issue:	2.0
Date:	03/07/2009
Changed by:	Campbell Roberts
Details:	Final version for V5.1 of SCI Store

Issue:	1.0
Date:	23/01/2013
Changed by:	Campbell Roberts
Details:	Final release for V8.3 Of SCI Store